



East Riding Crime Reduction Fund

Guidance Notes



OVERVIEW

The East Riding Crime Reduction Fund has been established by the East Riding Community Safety Partnership, with funding provided by the Humberside Police and Crime Commissioner and aims to provide grants for projects that will provide sustainable solutions to help reduce crime and anti-social behaviour in the East Riding of Yorkshire.

Grants are available of up to £20,000 for voluntary and community groups, registered charities and other types of not for profit organisation including parish and town councils (provided that the project is for work outside of their usual remit).

In 2018/19 the East Riding Crime Reduction fund is made up of two distinct funding streams:-

Annual Crime Reduction Fund

Grants up to £10,000 for projects which will be completed within a 12 month period this will include applications for straightforward equipment purchases and other projects which can complete within one year.

Flexible Crime Reduction Fund

Grants will also be available of up to £20,000 for projects which last for more than 12 months, these may also include capital equipment costs and/or project revenue costs. Grants made under this funding stream should be fully spent within 24 months, payments may be made in stages and subject to satisfactory reporting.

There is one application form and groups should simply apply for what they need. If the application is successful, the Community Safety Partnership will decide which funding stream the grant will be allocated from.

Groups must:

- Be based in and/or serving the communities within the East Riding of Yorkshire.
- Have a constitution or governing document

Projects must:

- Help to meet at least one of the three aims in the Police & Crime Commissioner's [Police and Crime plan](#).

Applications for projects which will reduce demand on the statutory sector are particularly welcomed.

There is no requirement for match funding, groups may bid for up to 100% of their project costs. Grants may also be used to contribute to other sources of funding for larger scale projects.

Funding is available for both capital and revenue costs and may be used for new projects or to expand or extend an existing project.

The fund will be open for applications on a rolling basis i.e. applications can be made at any time throughout the year with decisions on awards in 2018/19 made in September, December and March. Deadlines for applications to be considered at each meeting will be advertised on the website at www.tworidingscf.org.uk Applications received after these deadlines will go forward into the next decision making meeting.

Decisions on applications for funding will be made by the East Riding Community Safety Partnership.

When making an application, it is useful to include some statistical information relating to the area in which you are working and also the issues you are seeking to address for example a record of incidents of anti-social behaviour. It is also useful to include information (if applicable) relating to your groups interactions with the local policing team or other Community Safety authorities.

Examples of the type of work that could be funded

Activities for young people to divert them away from anti-social behaviour
Neighbourhood watch activities
CCTV schemes
Projects that support vulnerable people
Crime reduction / prevention community resilience projects
Purchase of equipment to keep people safe
Alleygating schemes
Activities to raise awareness about personal security
Projects aimed at educating people about cyber crime or child sexual exploitation
Activities to encourage greater community cohesion
Activities to promote night time safety in town centres
Projects by / on behalf of schools, colleges or universities which are not part of their statutory curricular activities that help keep young people safe or raise awareness of the consequences of getting involved in crime / anti social behaviour

This list is not exhaustive but aims to give some ideas about some of the types of activity that may be eligible for support.

GENERAL ELIGIBILITY

Applications are welcomed from charitable and voluntary groups with very few exceptions however some types of work cannot be funded.

Who cannot apply/ what work will not be supported?

- Private Businesses
- General appeals or sponsorship
- National organisations and their affiliates
- Work which has already started or taken place (we cannot provide funding retrospectively)
- Work normally funded from statutory sources
- Work undertaken by/ on behalf of schools, colleges or universities as part of their statutory curricular activities
- Work for the advancement of religion
- Work which does not directly benefit people living in the area of benefit.

THE PROCESS

1. APPLYING

- a. Ensure you are eligible and that the fund is currently accepting applications.

- b. Complete the online application form. A link to this is found on the East Riding Crime Reduction Fund page of the Two Ridings Community Foundation website <https://www.tworidingscf.org.uk>
- c. Include details of a suitable referee, your referee should be someone who knows your group or organisation and the work you do, but not a management committee member, a relative or someone who will benefit from your services. A suitable person might be a local councillor or a local support organisation such as a Council for Voluntary Service.
- d. Attach your supporting documents to the online application or send these by post to Two Ridings Community Foundation, Pavilion 2000, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Applications will only be processed when all documentation has been received

2. ASSESSMENT AND AWARD

- a. All eligible applications will be assessed. An assessor may contact you to obtain further information or to arrange an evaluation. This may be over the telephone or in person.
- b. All Applications are considered by a special panel and its recommendations are ratified by the Two Ridings Community Foundation Board of Trustees. The final decision cannot be changed and no discussion will be entered into although we will try to provide constructive feedback if we can.

In certain circumstances applicants will be awarded a pledge. This is the promise of a grant if/when certain conditions are met.

- c. Following the panel meeting, we will contact you by email to let you know the outcome.

3. MONITORING AND COMPLETION

- a. When your project is complete, you must fill in an End of Grant Monitoring Form. This is available as an online form very similar to the online application form and should your application for funding be successful the link to your end of grant report will be sent to you when your grant payment is made. You will not be eligible to apply for further grants from this scheme until we have received this form as it finalises your grant.
- b. We aim to undertake monitoring visits on a proportion of funded applications and we will contact you to arrange a visit if this is required.
- c. Successful applicants **must** ensure that the Foundation and the East Riding Community Safety Partnership is included in any publicity and our logo's will be provided for this purpose.

Supporting documents if not attached to the online application form should be sent to: Two Ridings Community Foundation, Pavilion 2000, Amy Johnson Way, Clifton Moor, York YO30 4XT.

If you require any assistance with the completion of your application please contact Two Ridings Community Foundation on 01904 929500.