

## Overview

The Sixpenny Wood Wind Farm Community Fund is designed to help voluntary organisations, community groups and small charities or projects that support charitable, educational, community, environmental, energy efficiency or general community amenity projects in the local area.

The fund will provide grants that support charitable activities that:

- Enhance quality of life for local residents
- Contribute to vibrant, healthy, successful and sustainable communities
- Promote community spirit and encourage community activity

In this round of funding in 2021, the panel will also consider applications from groups who are responding to needs that have arisen as the result of the coronavirus pandemic, and from groups who are recovering from the effects of the pandemic.

## Grants

Priority will be given to projects that are innovative and can demonstrate that they will make a real difference to people's lives. Priority will also be given to groups that have not received funding from the scheme previously or have had limited funding from the scheme. As the panel does not want to create an over-reliance on the fund and would want to encourage groups to continue to seek funding elsewhere, those applicants that apply every year will be considered, however the panel may choose at their discretion, not to fund in a particular year. **Applicants that have received a number of previous grant awards should be able to demonstrate what other measures they have undertaken to raise funds including other funding bids.**

The panel would prefer that, as a minimum, applicants must provide at least 10% of the total project cost. This could be financially through their own fundraising efforts or 'in kind' through the support of volunteers getting involved and giving their time. Volunteer time should be calculated at the living wage foundation rate of £9.50. **Please ensure where 'in kind' costs are included in the budget this is clearly noted.**

Groups should be aware that the panel will look favourably on applicants that are offering a contribution to the project costs. Although the preferred **minimum** match funding requirement has been set at 10%, the panel recognises that some groups will be more able than others to provide a financial contribution or make a significant contribution of volunteer time and each application will be judged on its own merits. For this round, the 10% minimum matched funding is a preference rather than a requirement to allow applicants some flexibility after the pandemic.

Grants are available of up to £3,000 for up to 90% of project costs and are available to:

- Voluntary organisations, community groups and small charities with priority given to those based in or operating within a 5km radius of the Sixpenny Wood Wind Farm and in particular those based in and/or serving the communities of the parishes of:
  - Blacktoft
  - Eastrington
  - Gilberdyke
  - Hook
  - Kilpin
  - Laxton

Grants between £501 and £3,000 will be considered at a panel meeting once a year. Information on the current funding round can be found on the website.

**Larger grant awards between £3,000 and £10,000 are available for exceptional projects which can demonstrate significant community benefit.** This may mean projects which will provide benefit for a significant number of people, those with a lasting and sustainable community benefit or those that provide a significant benefit for a smaller number of people who may be particularly disadvantaged. Groups making an application for larger grants should be able to demonstrate their contribution to the project either financially through additional match funding or through 'in kind' contributions from volunteers. Volunteer time should be calculated at the living wage foundation rate of £9.50. **Please ensure where 'in kind' costs are included in the budget this is clearly noted.**

Larger grant requests could include but are not limited to:-

Refurbishment of community buildings  
 Community transport projects for isolated areas  
 Community leisure facilities  
 Outreach & support services for people in rural isolation  
 Flood prevention schemes

## Equal Opportunities

The Foundation is committed to equal opportunities for all and expects groups and organisations applying for grants must show that they are aware of equal opportunities and can demonstrate commitment to them. (A copy of the Foundation's equal opportunities policy is available on request.)

## Eligibility

The Foundation welcomes applications from charitable and voluntary groups with very few exceptions. The information below applies to all applicants.

### Groups must:-

- Be a voluntary organisation, community group, small charity or other type of not for profit organisation with charitable aims
- Have a constitution or governing document
- Have been in existence for at least 6 months

Who can apply?	Who cannot apply / what work will not be supported?
<ul style="list-style-type: none"> <li>Registered charities</li> <li>Smaller groups and parish councils, that may not be registered as a charity <u>provided</u> that the purpose of the grant is wholly charitable and in the case of a parish council, must be for work which is outside of their usual remit</li> <li>Other types of not for profit organisation for work which is wholly charitable.</li> </ul> <p>Priority will be given to work which:</p> <ul style="list-style-type: none"> <li>Addresses needs identified by local people</li> <li>Fulfills needs not already being met</li> <li>Supports community involvement</li> <li>Demonstrates a commitment to equal opportunities through activity</li> <li>Projects where the grant covers the majority of the project costs</li> </ul>	<ul style="list-style-type: none"> <li>Private Businesses</li> <li>Organisations outside the area of benefit</li> <li>General appeals or sponsorship</li> <li>National organisations and their affiliates</li> <li>Work which has already started or taken place</li> <li>Work normally funded from statutory sources</li> <li>Work undertaken by or on behalf of statutory bodies except in the case of parish councils</li> <li>Work undertaken by/ on behalf of schools, colleges or universities as part of their statutory curricular activities</li> <li>Work for the advancement of religion</li> <li>Work where the main beneficiaries are animals</li> <li>Work which does not directly benefit people living in the area of benefit</li> <li>Overseas holidays or trips</li> </ul>

## The Process

### 1. Applying

- Ensure you are eligible and that the fund is currently accepting applications.
- Complete the application form. A link to this is found on The Sixpenny Wood Wind Farm Fund page of the Two Ridings Community Foundation website:  
[www.tworidingscf.org.uk](http://www.tworidingscf.org.uk)
- Include details of a suitable referee, your referee should be someone who knows your group or organisation and the work you do, but not a management committee member, a relative or someone who will benefit from your services. A suitable person might be a local councillor or a local support organisation such as a Council for Voluntary Service.
- Attach your supporting documents to the online application or email them to [grants@tworidingscf.org.uk](mailto:grants@tworidingscf.org.uk). Only if this is not possible, send them by post to Two Ridings Community Foundation, Pavillion 2000, Amy Johnson Way, York, YO30 4XT

**If the supporting documentation is not received within 4 weeks of the date of submission of the online application, or by the advertised closing date where applicable, the application will be withdrawn**

**Applications will only be processed when all documentation has been received**

### 2. Assessment and Award

- a. All eligible applications will be assessed. An assessor may contact you to obtain further information or to arrange an evaluation. This may be over the telephone or in person.
- b. All Applications are considered by a special panel and its recommendations are ratified by the Board of Trustees. The final decision cannot be changed and no discussion will be entered into although we will try to provide constructive feedback if we can. In certain circumstances applicants will be awarded a pledge. This is the promise of a grant if/when certain conditions are met.
- c. Following the panel decision, we will contact you by email to let you know the outcome.

### 3. Monitoring and Evaluation

- a. When your project is complete, you must fill in an End of Grant Monitoring Form. This is available as an online form very similar to the online application form and should your application for funding be successful the link to your end of grant report will be sent to you when your grant payment is made. You will not be eligible to apply for further grants from this scheme until we have received this form as it finalises your grant.
- b. We aim to undertake monitoring and audit visits on a proportion of funded applications and we will contact you to arrange a visit if this is required.
- c. Successful applicants **must** ensure that the Foundation and the Sixpenny Wood Wind Farm fund is included in any publicity and our logos will be provided for this purpose.

Supporting documents if not attached to the online application form should be emailed to: [grants@tworidingscf.org.uk](mailto:grants@tworidingscf.org.uk) or, only if this is not possible, sent to Two Ridings Community Foundation, Pavilion 2000, Amy Johnson Way, Clifton Moor, York YO30 4XT

If you require any assistance with the completion of your application, please contact Two Ridings Community Foundation on 01904 929500.